

North End Rowing Club Dunedin



Incident Report Form

Please complete this form to report any accident, collision or capsize. Retain a copy and, send the original to the NERC Safety officer (within 14 days).

Name of club/school reporting the incident: _____

Person reporting the incident: _____

Role of person reporting: _____

Address: _____

City/Town: _____ Ph: _____

What clubs or third parties were involved?: _____

Types of boat involved if applicable(eg: 8x, 4-, 2+, 1x, etc): _____

Were the boats (please circle): Training / Racing / recreational

What was the time and date of the incident? ____ am / ____ pm Date: _____

Where did the incident occur?: _____

Please give a full description of the incident; this should include weather, water, stream & tide conditions: _____

If at night or in conditions of poor visibility, what lights were being shown by all parties?

List any injuries sustained: _____



List any damage sustained to boat/s / property: _____

Add or attach any further comments or additional information you think could be useful, e.

g. list of witnesses with addresses etc: _____

What further actions have been or will be implemented to avoid repetition of incident? (Use a separate sheet if necessary): _____

Please include or attach any additional details e.g. drawings/ diagrams/ photographs if these will enhance the description:

Draw/Place Diagram/Picture Here.

Club member: _____ Signature: _____ Date: _____

Club Safety Officer: _____ Signature: _____ Date: _____

NOTE:

Have you sent a copy to the NERC safety officer?